## **Spring 2020 Faculty and Staff Tuition Waiver Deadline**

The deadline to submit your Faculty and Staff Tuition Waiver Form to the Student Accounting Department for the Spring 2020 Term is by 4 p.m. on January 17, 2020.

Your student account will be flagged by January 11, 2020 if your Spring 2020 Faculty and Staff Tuition Waiver is being as part of your payment to satisfy the required ½ payment that is due by January 17, 2020.

Please note: You will have to waive your accident & sickness insurance by January 6, 2020 if you plan to use your accident & sickness insurance waiver as part of your required  $\frac{1}{2}$  payment. Your Faculty and Staff Tuition Waiver cannot be used to pay your accident & sickness insurance charge.

Spring 2020 Faculty and Staff Tuition Waivers will be applied to the student's account by March 31, 2020. Any refunds due to students as a result of the Spring 2020 Faculty and Staff Tuition Waivers will apply to the student's account after the waiver is applied.

Please note: Students in the Executive Masters of Public Administration Program (EMPA Program) cannot use the faculty and staff tuition waiver to pay for any courses in this program.