

**North Carolina Central University (NCCU)**

Purchasing Department  
507 George Street  
Durham, NC 27707

**Agreement to Extend Offer**

<b>Bid Number:</b>
<b>Title:</b>
<b>Date:</b>
<b>Contact:</b>
<b>Phone: E-mail:</b>

**INSTRUCTIONS:**

1. Please complete, sign and return this Agreement to Extend Offer via e-mail to [jtanzosch@nccu.edu](mailto:jtanzosch@nccu.edu) by 5:00pm EST, Day\_\_\_\_\_, Month\_Date\_\_\_\_, 20\_\_.

**TERMS OF EXTENSION:**

Vendor agrees to extend offer for an additional\_\_\_\_\_days to\_\_\_\_\_.

**VENDOR SIGNATURE:**

**Company:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Authorized Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_