



STUDENT CONSENT FOR ACCESS TO EDUCATION RECORDS (FERPA Consent Form)

North Carolina Central University
OFFICE OF THE REGISTRAR

Name of Student (Last, First, Middle Initial) Permanent Street Address City State Zip

The Family Educational Rights and Privacy Act (FERPA) provides students with certain rights concerning access to, and the privacy of, their education records. FERPA permits a student to "review and inspect" his/her education record.

SECTION A. Education records to be released

- ALL STUDENT EDUCATION RECORDS LISTED BELOW
LIMITED EDUCATION RECORDS (check all that apply):
Academic Information (grades/GPA, registration, student ID number, academic progress, enrollment status)
Financial Aid Information (awards, application data, disbursements, eligibility, financial aid academic progress status)
Loan Information (University-maintained loan disbursements, billing and repayment history [including credit reporting history], communication history, balances, collection activity)
Student Conduct Records (campus appearance tickets and other documentation related to the administration of student conduct cases)
Housing Information (room assignment/room change, housing eligibility, billing, room damage, judicial matters related to housing)
Student Account Information (billing statements, charges, credits, payments, past due amounts, collection activity)
Other (please specify, e.g., Student Accessibility Services records, student forms, etc.)

SECTION B. Person(s) to whom access to education records may be provided

Name(s) of person(s) to whom access to records may be provided:
Address City State Zip
Phone Email Relationship to Student

If disclosure is to parent(s), is the student claimed as a dependent for federal income tax purposes for the current tax year? Yes No

SECTION C. Duration of release (check one)

- One-Time Use: This authorization can be used only once.
Limited Use: This authorization expires on:

SECTION D. Purpose of release (check one)

- Family Communications
Employment
Admission to an Educational Institution
Other (please specify):

I understand that: (1) I have the right not to consent to the release of my education records; (2) I have the right to inspect any written records released pursuant to this consent; and (3) I have the right to revoke this consent at any time by delivering a written revocation to the Office of the Registrar.

Student's Signature Banner ID Number Date

Instructions for completing this form:

- 1. The form must be fully completed and signed by the student. Records cannot be released if any section of this form is not filled out entirely.
2. Forms can be provided in person to this address: North Carolina Central University, Office of the University Registrar, 1801 Fayetteville Street, Room 102, Hoey Administration Building, Durham, NC 27707.
3. Submission of this form from the student's email account shall serve as an electronic signature. Completed forms should be submitted to the Office of the Registrar via email at studentrecords@ncceu.edu.