



**NORTH  
CAROLINA  
CENTRAL  
UNIVERSITY**  
FOUNDED 1910

Business and Auxiliary Services  
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**Vending Refund Request for SNACK MACHINE**

Date: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Name: \_\_\_\_\_

Student     Faculty     Staff     Other \_\_\_\_\_

Amount Lost \_\_\_\_\_

Location of Machine    Building \_\_\_\_\_ Floor \_\_\_\_\_

What is your reason for requesting a refund?

- \_\_\_\_\_ The Machine took my money but did not vend any product
- \_\_\_\_\_ I selected a product but the machine vended the wrong product
- \_\_\_\_\_ Other \_\_\_\_\_

Customer Signature: \_\_\_\_\_

I have received a refund for the above reason(s).    Customer Initials: \_\_\_\_\_

**Office Use Only**

Refund Received on: \_\_\_\_\_

Staff Signature: \_\_\_\_\_ Date: \_\_\_\_\_