

FACULTY SENATE MEETING MINUTES

Date: 1/15/21 via WebEx Events

<https://nccu.webex.com/nccu/onstage/g.php?MTID=e12b43eac4fd3dea1f617432dad84351e>

Time: 2:00 pm

Minutes Submitted by: Leslie Johnson, Faculty Senate Secretary

Attending Senators, Alternates:

(Senators and Alternates were verified via the WebEx Participant List)

Amy Linder, C.E. Davis, Carol Huynh, Catherine Dorwart, Charity Watkins, Charles Johnson, Danai Fannin, Deborah Swain, Erma Smith-King, Frank Rodriguez, Gail Hollowell, Jamila Minga, Jennifer Barrow, Garrett Johnson, Joshua Nadel, Kellyn Hall, Kimberly Chavis, Kimberly Powell, Kimberly Weems, Kwame Hawkins, LaHoma Romocki, Larrisha McGill-Youngblood, Leslie Johnson, Lisa Paulin, Maureen Short, Milicia Tedder, Mohammad Ahmed, Omar Christain, Paula Perez, Ralph Barrett, Regina Alston, Sean Tikkun, Shauntae Brown White, Tamara Slenn, Tanisha Burford, Tomas Ding, Tina Scott, Tirupapuliur Damodaran, Tiya Hines, Tracie Locklear

Attending Guests:

Al Zow, Alisha Rene Johnson, Angela Coleman, Audrey Beard, Andrea Woodson, Browne Lewis, Angela Bonner, Carlton Wilson, Anthony Nelson, Charlotte Russell Cox, Delores Williams, Damond Nollan, Dorothy Hairston, E.K. Park, Jaleh Rezaie, Jeff Warren, Jennifer Jones, Johnson Akinleye, Joseph Green, Jon Gant, Josephine Harris, Jonathan Glenn, Ingrid Wicker McCree, Karen Jackson, Kwesi Aggrey, Laverne Reid, Lashawn Wordlaw, Leah Kraus, Levette Subraina, Malissa Evans-Hall, Mari Ross-Alexander, Monica Leach, Nathan Wymer, Olivia Jones, Patrice Walker, Rosa Anderson, Racheal Brooks, Sarah Carrigan, Shannon Pugh, Sharon White, Stephanie Freeman, Susan Hester, Sujayalakshmi Devarayasamudram, Tanja Zatezalo, Tamara Minor, Tony Frazier, Yolanda Anderson, Yolanda Keller-Bell, Yvette Bonaparte, Zakaria Jouaibi

Time	Item	Responsible Parties
2:06	Meeting called to order by FS Parliamentarian, Dr. Sean Tikkun	
2:06	Welcoming Remarks by FS Chair, Dr. Ralph Barrett Welcome back everyone, Happy New Year!	
2:06	Motion to Adopt Agenda Motion to approve the agenda was made by Dr. K. Hall, and seconded by Dr. J. Barrow. Vote (via the Q&A section) was called by the Chair and the agenda was approved by simple majority.	
2:08	Motion to Approve Minutes Motion to approve the minutes from the 11/20/20 FS meeting was made by Dr. J. Barrow, and seconded by Dr. K. Hall. Vote (via the Q&A section) was called by the Chair and the minutes from the 11/20/20 meeting were approved by simple majority.	

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2:10	<p>Chancellor’s Report by Chancellor Johnson Akinleye</p> <p>Welcome back everyone, we are excited to have you back for 2021 and this spring semester. Full report on student COVID testing and move in coming later in the agenda. Happy to report that last semester we were able to successfully complete the semester by being vigilant in a difficult environment. We will continue to follow the guidelines as they are stated to continue to be successful. With the plans we have in place, he anticipates we will again have another positive semester. Hopes that before the end of the semester, those who want the vaccination around campus will be able to do so. Encourages those who are teaching F2F to be tested, follow up regarding this coming from Dr. Coleman. We continue to monitor our enrollment numbers, a number of students did not return, though we are not sure of the reasoning. We have plans in place to assist them as needed. Many courses remain online and please try to accommodate students in ways that enhance their success. He is not asking for extension of unreasonable privilege, but does ask that we continue to consider the restraints we all have currently.</p> <p>The GA resumed meeting and we do not have much information on the budget yet. There is a BOG meeting next week and he hopes to know more about the State budget then. No new information on budget outlook yet. We are still required to be frugal in our spending across campus and be good stewards of our funds. No proposed cuts yet, though there have been cut backs on travel. As he knows more about the budget condition, he will provide more information, including that related to salary increases. Proposal for equity of pay with other state agencies is still being considered.</p> <p>The new COVID-19 strain that has an increased transmission rate calls us to be even more vigilant than we were last semester- please continue to wear your mask, practice social distancing, get tested as needed as that is available to you. We have a plan to test all campus students who come to F2F classes. We continue to monitor our COVID-19 numbers daily. If needed, we may need to resume virtual environment for a short period of time.</p> <p>Questions for the Chancellor: Are faculty teaching F2F classes at a higher priority for receiving vaccine? Chancellor has requested this priority, but currently all faculty scheduled in Phase 3 and there is not timeline as to when this will be completed. Are there temperature gauges in every building? Cannot say for sure, there are in most buildings, but he will defer to Dr. Witter-Long’s update later in the agenda. When will be able to fill existing positions? If you have an existing position open that is critical to fill, we can consider filling but need to be prudent and must go through the proper channels for approval.</p>
2:30	<p>Provost’s Report by Provost Yolanda Anderson</p> <p>Happy New Year and welcome back. Thankful to everyone who has taken advantage of the additional training opportunities that have been offered to continue to adjust to virtual learning. The Office of Academic Affairs met with student leaders in December to discuss and recap the fall semester. Based on that, the Provost asks that faculty please over communicate with your students. Students need to know expectations of what to anticipate for instructional delivery, load, timing, etc. Students are asking to continue to hold office hours virtually- please use Bb, WebEx, other learning management platforms for delivery. Please do not conduct your class via cell phone.</p> <p>At the UNC System level, there is a new common course initiative for GEC courses to facilitate transfer of credits between UNC system units. There will be a common course number and our GEC courses will</p>

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	<p>be mapped to those System course numbers. It will not require changes to our course numbering system. Faculty and Chairs will be closely involved. Goal to have in place by 2022. If you're called to assist with this, please respond.</p> <p>The Program approval process has been restarted by the UNC system office. The process requires more information, including more financial information, and Dr. Mayo will be reaching out about that.</p> <p>NCCU monitoring for 2021 Board of Excellence in Teaching has been submitted to the UNC System office. NCCU recipients for teaching award have been notified, formal announcement to come. Applications for the Oliver Max Gardner due today.</p> <p>Questions for the Provost: Have the Mental Health Days previously mentioned been set yet? Days have not been selected yet, but looking at 1 per month – likely February, March, or during months that do not already have a holiday.</p>	
2:38	<p>Faculty Senate Chair Report by Dr. Ralph Barrett The Chair delayed his report given time constraints.</p>	
2:38	<p>Faculty Assembly Report by Dr. W. Russell Robinson The FA Caucuses met aiming to define the status and roles of each campus' faculty delegate to the FA; also discussed expectations of caucus representatives moving forward, as well as planning the caucus elections planned April 21.</p> <p>There was also an update from UNC System President Hans who discussed the turbulent events in the nation's Capitol and as a System we stand against what took place. Talked of other initiatives within the System including the potential for the salary increase. Also discussed strategic initiatives – 1) student mental health, 2) common course numbering, 3) task force for pricing flexibility, with discussion about System peer evaluations.</p> <p>NCCU's FA representatives are both rolling off this year- FS Chair will be seeking those who wish to serve and working with the Provost to come with plan for selection of new candidates.</p>	
2:42	<p>Student COVID-19 Testing Update by Dr. Mari Ross-Alexander Welcome back everyone. Some students remained on campus over break who were being monitored for COVID-19 related issues. 2012 tests have been completed between 1/1-now with 39 positives and a 1.9% positivity rate. Have tested all students who have moved into residence halls. Now moving into Phase 2 testing which includes all students taking F2F or hybrid class with a campus component and subject to surveillance testing every 2 weeks. Will have a mass testing event Jan. 19-22. During this time we are asking students to go home and self-quarantine- you will get a list of these students and when they tested and that is the only day they should be out of your class. Requiring these students to test, if noncompliant, it becomes a conduct issue reported through the chain of command.</p> <p>Can students in hybrid classes come to campus? After 27th they will not be permitted to come to campus unless they have completed a test.</p>	

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	<p>Student Affairs: Dr. Angela Coleman: Thank you for continue to partnering with us during this time. We are expanding testing to not just residential students but also off campus/commuter students. This Office is eager to work together through this process and make adjustments as needed.</p> <p>FS Chair offered his appreciation for our Student Affairs team. Our numbers are exceedingly low as compared with peers in the system. Our testing is much more organized and students are responding in a much better way.</p> <p>Questions: Are students who are at off-site internships included in testing currently? If the exposure risk is high, they should be included, if not or limited exposure they will not need to be tested. For students who have been vaccinated will they need to be tested? They will need to be tested 30 days post their last dose with proof of vaccination. Will faculty need to confirm that a student has tested negative before the student enters a F2F or hybrid class? No, not asking faculty to confirm that. If a student tests positive (by NCCU testing), instructor will get a notification from SAS.</p>	
2:50	<p>COVID-19 Update by Dr. Witter-Long</p> <p>Last Fall, July 1 – Dec 31, we had COVID-19 positive tests of 104 students, 39 employees (3 were faculty), and 9 contractors. There were no reported cases of student to faculty transmission. NCCU’s campus positivity rate is much lower across all populations than in other areas (Durham city, Durham county, State of NC). Distribution of the vaccine is based on Durham Co guidelines and these are changing at times. Vaccine groups 1-5—Group 1: healthcare frontline and long term care staff and residents (we are in this phase now); Group 2: 65 and older; Group 3: frontline essential workers- includes teachers (have not confirmed if that includes faculty on campus but we anticipate faculty in this group), Group 4: high risk for contracting COVID-19 or with more severe risk if develop an infection; Group 5: everyone else (likely most of our students, though this is constantly changing).</p> <p>NCCU is not a vaccine site- Southern HS, Duke, and others coming soon. The Chancellor added that NCCU may apply to be considered to be a host site for the vaccine rollout.</p> <p>Should you have additional questions and when it’s your time to get vaccinated, you will schedule it through a portal from this website: https://covid19.ncdhhs.gov/vaccines</p>	
3:05	<p>Campus Police Presentation by Chief Damon Williams</p> <p>Tabled for now- will share powerpoint of his via email</p>	
3:08	<p>OFPD Update by Dr. Shauntae White</p> <p>Dr. White is one of the 4 faculty fellows of OFPD. The Office offered a successful 2-day workshop with ~50 attendees earlier this semester. There are other offerings to come: ACUE Micro Course- 9 week, self-paced course launches on Feb 1 with 1 spot left! Contact Dr. Malone to register. Innovative Educators and Iris Center: self-paced, online workshops, ~22 webinars to select what interests you; sign up for these through one link:</p>	

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	<p>https://forms.office.com/Pages/ResponsePage.aspx?id=abdq6KseAE63nii6eo299pK1gZxWK01Eo8GiOR620nBUMFZXNIBBNzZXQVE3WII3R0ICTDhBOFZIRiQIQCN0PWcu&wdLOR=cF50AE43D-0333-4125-AE25-B956C45FE0C4</p> <p>NCCU OFPD Workshops- Aligning your grading practices and developing rubrics Feb 9, 23; Another workshop TBA: Feb 10, 24;</p> <p>Remember, OFPD offers faculty support for accrediting, workshops for program review, and support for conferences- please contact Dr. Malone for more information. Also the Office is excited for an upgraded website to launch next week.</p>	
3:16	<p>Athletics Update by Dr. Deborah Fortune</p> <p>Athletic Council serves as a University advisory group to Chancellor & Athletics Director and they share information twice a year. Academic achievement and successes were shared. A new strategic plan called the Era of Excellence has been implemented by the Athletics Department. They have launched a leadership academy for student-athletes.</p> <p>Football season begins Feb 20, with first home game March 20 against South Carolina State. Tune into ESPN+ for men’s basketball games. NCCU sports network for women’s basketball games: www.nccueaglepride.com Attendance regulations remain in place due to COVID-19 restrictions.</p> <p>AD has raised \$230,344 in support of 1 million dollar giving campaign to support athletic scholarships and operations given all athletics were suspended in fall.</p> <p>Progress reports for student athletes are now electronic and occur twice per semester. You will get to it through Navigate and the AD is encouraging all faculty to complete these as they come through.</p> <p>Contacts: Academic Support Office, Kwadjo Steele; Faculty Athletics Representative, Deborah Fortune</p>	
3:26	<p>Department of Criminal Justice: Faculty Fellows Program by Dr. Lorraine Taylor</p> <p>Opportunity through the Juvenile Justice Institute Faculty Fellows Program:</p> <p>This opportunity is offered campus wide and sponsored by CASSH with the support of Dean Wilson. It is a structured research fellowship for our faculty members. This is for both the fall and spring semesters for upcoming academic year. Faculty will be able to work with the Institute on a research project focused broadly on youth, young adults, and social justice. We are able to support a research project of a faculty member and in exchange for the faculty member’s time, they are offering a 2 course buy out and \$1000 research expenses offered. Deadline to apply is Feb. 19th, with a decision anticipated by March 5.</p> <p>Link to the announcement:</p> <p>https://nccu-my.sharepoint.com/:b/g/personal/ltaylo64_ad_nccu_edu/EeWoTCSTB4plhgpMzEG2df0BzRCpb2-mAL2qjsPY9rUDBg?e=v0RBaw</p>	
3:32	<p>Committee Updates</p>	

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	<p>International Affairs Committee (Dr. Lisa Paulin, Chair, presenting): This committee has met with Dr. Olivia Jones and charged with finding out how NCCU can incorporate intercultural competence and global thinking in our colleges, schools, departments and curriculum? The committee wants to know if this is part of your accreditation organizations? What should the FS recommend to the campus? How can we involve the OFPD and Office of International Affairs in our efforts? Are there departments on campus that might serve as a model for others? Overall, NCCU needs a strategy for internationalization/intercultural competencies. Currently, there are issues related to the pandemic- depends on NCCU and UNC System travel policies; still no travel for the spring, but you should always be planning for the future. The key is if faculty is planning on incorporating any international trips especially, make sure to work with Dr. Jones, even if it's just in the idea stages. Regarding Inactive Memorandum of Understanding with other institutions- please reach out and maintain your relationships with these programs. OIA is available to help faculty with incorporating global awareness in courses, planning study abroad experiences, and more- please reach out Dr. Olivia Jones, Assistant Director of International Affairs for more information.</p> <p>Academic Policy Committee (Dr. Kellyn Hall, Chair, presenting): Following discussions with the Provost's office and Dr. Barrett, we now have procedural guidelines for requests for academic policy changes. This semester, our committee will develop an electronic submission forms (Google forms) that can be linked on the faculty senate website and used by anyone who wishes to submit a proposal for change in academic policies. The academic proposal change request form will include a cover sheet so that we can track when it was submitted, when it was received and forwarded by the faculty senate chair to the academic policy committee, the committee's findings/recommendations, and a space for senate approval. This document will then go forward with the original change request to the provost's office before going to APC. We will work with IT so that this can ideally be done all online.</p> <p>Honorary Degrees and Awards Committee (Dr. Kimberly Powell, Chair, presenting): In December the committee reviewed applicants and made recommendations for teaching and BOG awards.</p> <p>Curriculum and Academic Committee (Dr. Kimberly Powell, committee member, presenting): Various new courses and program modifications were submitted and voted on and approved by the committee.</p> <p>Governance Committee (Dr. Josh Nadel, Chair, presenting): This committee will send out recommendations for change in FS Bylaws soon.</p> <p>Faculty Handbook Committee (Dr. Garrett Johnson, presenting): There are 99 working links and 30 broken links in the Faculty Handbook- the committee is working to update these.</p> <p>Other committees deferred updates at the present</p>	
3:50	<p>Senator Input Dr. Paulin's department has noted that in person peer observation has become increasingly difficult, especially during today's climate, though it continues to be part of the requirements noted in the</p>	

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	<p>Faculty Handbook. Are there suggestions for ways this peer observation can be completed more effectively? Others offered input related to consideration of review of materials or an alternate approach to evaluating; perhaps once a year observation. The Provost added that observations are intended to be helpful and a discussion about different ways to approach this is a good idea. The FS Chair offered that technology is available now to allow faculty members to video record their classes, which may be helpful. Dr. White offered suggestions of making sure SLOs and assignments and lectures are aligned to help determine the effectiveness of instructor.</p>	
3:56	<p>COACHE Survey Presentation by Dr. Sarah Carrigan Please watch out for this survey coming out in the next several weeks; each college/school has a COACHE representative; all full time faculty hired earlier than fall 2020 are eligible to complete.</p>	
4:02	<p>Motion to adjourn meeting made by Dr. Frank Rodriguez, and seconded by Dr. Lisa Paulin. Vote (via the Q&A section) was called by the Chair and motion was approved by simple majority.</p> <p>Meeting adjourned by Dr. Barrett</p>	