This meeting was recorded and may be viewed by following the link below:
[October 2021 Graduate Council Meeting Video](#)

The meeting started at 2:06 pm.

In attendance were: Drs. Rezaie, Ahmed, Barrow, Grant, Lavelle, Peterson, Tymas, Warren, White, Worthing, Williams, Graves, Mayo, Edwards, Mutisya, Roughen, Yang, Misses Knotts, Marmon-Halm and Mr. Hammond.

The Minutes of the October 5, 2021 meeting was approved.

**CURRICULUM CHANGE REQUESTS**
There were no curriculum change requests.

**STUDENT AFFAIRS**
There were no proposals for Student Affairs.

**FACULTY AFFAIRS**
From the College of Arts, Social Sciences and Humanities, graduate faculty status requests were approved for Drs. Tony Frazier, Jerry Gershenhorn, Jim C. Harper II, Baiyina W. Muhammad, Joshua H. Nadel and Charles D. Johnson from the History Department; Drs. Larry Williams, Lorraine Graves and Shanika L. Wilson from the Department of Social Work; and Drs. S. Nicole Diggs, James Guseh, Christopher Paul, Christopher Kimaru, Larrisha McGill-Youngblood, Evelyn Rodriguowz-Plesa and Zaphon Wilson from the Department of Public Administration. Also approved for the Department of Public Administration was adjunct status for Drs. Deborah Fortune, Edwin Alcorn, Rachael Marie Brooks, Bernadette Carter-Dove, Bertha Thomas Johnson, Haroon A. Khan, Pierre Osei-Owusu, Louisa-O Ukochovwa and Sega Powell.

**ACTION AND DISCUSSION ITEMS**
Dean Rezaie explained the difference between the Dual Degree and Second Master’s Degree programs. She stated that both the Dual Degree Graduate Program Regulation and the Second Master’s Degree Regulation will be reviewed by the Legal Office before going to the Chancellor’s Leadership Team for approval.

Regarding the Program Coordinator/Director position description, Dr. Larry Williams, speaking on behalf of the Steering Committee handling this issue, stated that results from surveys sent to current program coordinators and directors indicate the need for a description for a position, preferably a program director position, with some form of compensation.

There was an extensive discussion on this topic. For more information please refer to the video recording of the meeting.
Dean Rezaie asked the committee to share information collected with members, chairs and department deans for their input and for the discussion to continue at the November Graduate Council meeting.

The Faculty Affairs Committee mentioned that they are still working on the Graduate Faculty Database and expect it to be ready by December.

For more information on the Action and Discussion items, please refer to the meeting video.

GRADUATE COUNCIL COMMITTEES REPORTS
There were no other reports from any of the committees.

ANNOUNCEMENTS
Dean Rezaie introduced Dr. Graves and mentioned that there has been a couple of changes in the Graduate Council membership. This information will be sent to all members after the list is updated. She also stated that she is working on a workshop schedule which will be shared with members upon completion and invited members to make suggestions on topics to be covered.
Dr. Ahmed stated that the Curriculum form is now complete and he expects to share it at the Undergraduate Council. He also volunteered to share the form at one of the workshops.

ADJOURNMENT
The meeting was adjourned at 4:00 pm.