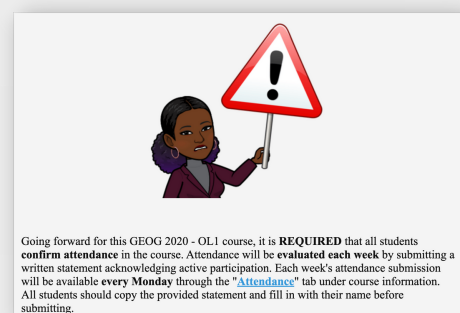


# 5 EASY WAYS TO TRACK CLASS ATTENDANCE ONLINE



## 1. Verify with an Assignment

Confirm your students' initial participation in the course by requiring them to submit a participation statement, syllabus quiz, or introductory discussion post by the census date.



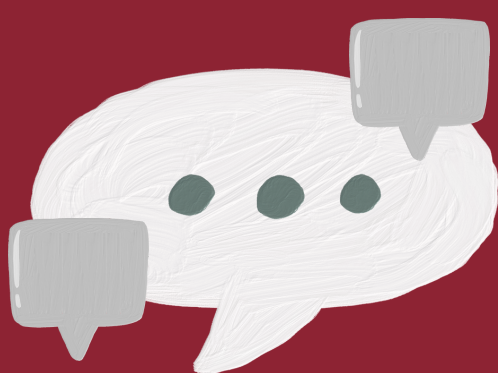
## 2. Design to Engage

Incorporate weekly due dates and check-ins that keep students connected. Consider incorporating weekly discussions, low-stakes quizzes, and knowledge checks.

## 3. Monitor Submissions

Enable view tracking for course content, and use the online grade book to verify submissions and consistent participation. Here, you can see when students last accessed the course.

Quiz 1	Check-in 1	Ch. 1 Map	Forum 1	Quiz 2	Check-in 2	Forum 2	Exit Slip	Quiz 3
90	100	100	90	80	96	82	100	96
80	75							
80	96	85	100	90	83	91	100	92
90	100	100	90					



## 4. Connect in Real Time

In synchronous classes, use an attendance tracker or conduct virtual roll calls. Liven up your live sessions with polling, response gaming (i.e. Kahoot), exit slips, and one-minute papers.

## 5. Intervene Early

Use messaging tools such as announcements or the Remind app to stay connected. Supportively reach out to at-risk students at the first sign of limited engagement and collaboratively develop an action plan.



**For more tips and strategies, connect with your Office of e-Learning team today!**