Contents

Executive Summary ........................................................................................................ 4
Contact Quick View .................................................................................................... 4
Healthy Campus Community Standards ..................................................................... 4
Compliance .................................................................................................................. 5
Personal Health and Safety Practices ......................................................................... 5
  Distancing .................................................................................................................. 5
  Hand Hygiene ............................................................................................................ 6
  Face Coverings ......................................................................................................... 6
Electronic Records and Resources ............................................................................ 7
  Medicat ....................................................................................................................... 7
  Veoci ......................................................................................................................... 7
COVID-19 .................................................................................................................... 7
  Testing ....................................................................................................................... 7
  Vaccination ............................................................................................................... 8
Reporting COVID-19 ................................................................................................... 9
Exposure and Isolation ............................................................................................... 9
Monkeypox .................................................................................................................. 10
  Spread and Prevention ............................................................................................ 11
  Infection .................................................................................................................... 12
  Vaccination ............................................................................................................... 12
  Testing ....................................................................................................................... 12
Campus Events and Gatherings .................................................................................. 13
Academic Affairs ........................................................................................................ 13
  Communication ....................................................................................................... 14
International Students and Study Abroad Programs .............................................. 14
  New International Students .................................................................................... 14
Executive Summary

Health and well-being is vital to the success of students, faculty and staff. NCCU strives to provide a campus experience that is interactive and promotes activity and fellowship while also taking necessary precautions to ensure that campus continues to be a safe and healthy place to work, live, learn and visit. NCCU leadership constantly evaluate and monitor situations to ensure that our policies and procedures evolve as needed.

In all public health matters, North Carolina Central University (NCCU) partners closely with local, state, and federal groups to monitor developments, coordinate our response, share information, and provide guidance to the Eagle community. NCCU’s protocols and policies follow guidance and adhere to regulatory requirements set forth by the following groups:

- Centers for Disease Control and Prevention (CDC)
- North Carolina Department of Health and Human Services
- State of North Carolina
- Durham and Durham County
- University of North Carolina System

Contact Quick View

<table>
<thead>
<tr>
<th>Topic</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student health</td>
<td></td>
</tr>
<tr>
<td>• COVID-19</td>
<td>Student Health Center</td>
</tr>
<tr>
<td>• Monkeypox testing/info</td>
<td>919-530-6317</td>
</tr>
<tr>
<td>• General health &amp; wellness</td>
<td><a href="mailto:covidtesting@nccu.edu">covidtesting@nccu.edu</a></td>
</tr>
<tr>
<td></td>
<td><a href="mailto:covidvaccines@nccu.edu">covidvaccines@nccu.edu</a></td>
</tr>
<tr>
<td>Employee health &amp; wellness</td>
<td></td>
</tr>
<tr>
<td>• COVID-19</td>
<td>nccu.edu/employee-health-and-wellness</td>
</tr>
<tr>
<td>• Monkeypox information</td>
<td>919-530-7125</td>
</tr>
<tr>
<td>• Other health &amp; wellness topics</td>
<td><a href="mailto:employeehealthandwellness@nccu.edu">employeehealthandwellness@nccu.edu</a></td>
</tr>
</tbody>
</table>

Healthy Campus Community Standards
All individuals who come to NCCU’s campus, including students, employees and visitors, must comply with any public health standards currently in place. These might include:

- Practicing good hand hygiene.
- Disinfecting work and common areas on a regular basis.
- Wearing a face covering.
- Not reporting to work or classes while sick.
- Reporting illness, symptoms, and testing results as required.
- Participating in contact tracing fully and honestly.
- Complying with public health measures such as quarantine or isolation.
- Respecting the privacy and confidentiality of faculty, staff, and students.

**Compliance**

Students who fail to comply with the Community Standards or any of the student policies may face administrative action, including, but not limited to, disciplinary action under the [Student Code of Conduct](#), restriction of access to or use of university facilities, removal from university housing, disenrollment from a course or courses and other interventions necessary to affect compliance and protect the well-being for the campus community.

All faculty and staff are expected to know and follow the Healthy Campus Community Standards as a condition of employment. Failure to comply with the can result in disciplinary action following the NCCU progressive disciplinary protocol:

1. First offense - Supervisor will counsel employee
2. Second offense - Written warning
3. Third offense - 10-day suspension without pay
4. Fourth offense will result in termination

It is the responsibility of the supervisor to initiate and provide disciplinary action in consultation with the Office of Human Resources.

**Personal Health and Safety Practices**

**Distancing**
Keeping physical space between you and others during times when illness is spreading in the community is one tool for staying healthy and helping to slow the spread of illness to others.

**Hand Hygiene**

Practice good hand hygiene – especially before eating or touching your face and after you use the bathroom. Wash your hands often with soap and water for at least 20 seconds or if soap and water are not readily available, use a hand sanitizer that contains greater than 60% ethanol or 70% isopropanol.

Check out the [NCCU Sanitizer Safety Quick Facts](#) to learn more about proper storage and other safety measures with these sanitizers.

**Face Coverings**

Masking is a critical public health tool when respiratory illness is at high levels in the community. Persons that should wear a mask in public include those who:

- have been exposed but do not meet the criteria for quarantine;
- are returning to work after isolation; or
- are immune compromised or otherwise at risk for severe disease.

In addition, face masks are mandated in all health care settings including the Student Health Services building and any campus testing or vaccine clinics.

During times of public health crises, NCCU may mandate mask wearing on campus based on community and campus data.

Masks are provided to employees at no cost using the [COVID-19 Order System](#) and to students through the Student Health Center and Residential Life. The CDC recognizes there are specific instances when wearing a mask may not be feasible. The following categories of people may be exempt from wearing a mask on campus:

- child under the age of 2 years;
- person with a disability who cannot wear a mask, or cannot safely wear a mask, for reasons related to the disability;
- person for whom wearing a mask would create a risk to workplace health, safety, or job duty as determined by a workplace risk assessment.
If a person with a documented reason is not able to wear a face mask they should submit a completed request for accommodation as follows:

- Employees submit a Request for Accommodation form to the NCCU Employee Relations & Affirmative Action department.
- Students can request medical exemptions through Student Accessibility Services or Accommodate on MyEOL.

Review CDC guidance for choosing the correct type of mask and proper care and use.

**Electronic Records and Resources**

NCCU uses multiple electronic systems and tools to manage health information effectively and safely. Rest assured that NCCU reporting and recordkeeping offers the highest level of confidentiality and protection for personal information.

**Medicat**

NCCU uses Medicat, a medical electronic records system to confidentially store testing results and proof of vaccination for employees and students. All students, faculty, and staff can access Medicat using the link in the myEOL banner.

Medicat provides a private cloud electronic health record system. This system offers the benefits of a cloud-based system, but it does so through proprietary architecture. Unlike public clouds, which deliver services to many organizations, and share a computing infrastructure across different users, business units, or businesses, a private cloud is a privately provisioned data center at the hosting facility (NCCU).

**Veoci**

Veoci is a process management platform used by NCCU to collect data and manage reports, inventory and distribution of critical supplies.

**COVID-19**

**Testing**

If you have questions about student COVID-19 testing, please call 919-530-6317 or email covidtesting@nccu.edu.
Students can schedule appointments through the Medicat patient portal or by calling 919-530-6317. In addition, rapid home tests are readily available for students to have at home.

Anyone who receives a negative result on a home rapid test but continues to have symptoms should remain at home until symptoms resolve. Students should call Student Health at 919-530-6317 to discuss additional testing and isolation.

EHS located at 507 George Street provides COVID-19 at-home tests to faculty and staff free of charge each Tuesday, Wednesday, Thursday 8:00 am – 9:00 am or 1:00 – 3:00 pm.

All staff, faculty and students should ensure they have an ample supply of rapid tests at home available for use prior to exposure so that they do not need to expose others to obtain tests after an exposure.

To ensure that all are well informed about COVID-19 testing procedures and products, NCCU has provided the NCCU COVID-19 Testing Consent Form which contains links to the FDA Patient Fact Sheets for various test types.

**Vaccination**

Student Health continues to offer student vaccinations through Student Health with access to the FDA-approved Pfizer-BioNTech (Comirnaty) and Moderna (Spikevax) vaccines. Following CDC guidance which expresses a clinical preference for individuals to receive an mRNA COVID-19 vaccine over the Johnson & Johnson (J&J) COVID-19 vaccine, NCCU clinics no longer have the J&J vaccine available. Please contact covidvaccines@nccu.edu with any questions.

Faculty and staff can locate a vaccine site in any area [here](#).

Students are required to upload proof of vaccination and boosters through the Medicat patient portal. Employees are also encouraged to upload proof of vaccination through the link on the myEOL banner or by clicking [here](#).

Instructions for uploading proof of vaccination can be found [here](#). Any issues should be reported using an IT Helpdesk ticket.

Acceptable forms of proof of full vaccination include:

- COVID-19 vaccination record card issued on the form from the CDC; or
The fact sheets for each vaccine can be reviewed below:

- Moderna (Spikevax) Fact Sheet for Primary Vaccination
- Moderna (Spikevax) Fact Sheet for Boosters
- Pfizer-BioNTech (Comirnaty) Fact Sheet for Primary and Booster Vaccines

At this time COVID-19 booster shots are not required to be considered “fully vaccinated”. However, boosters are an important part of protecting yourself from getting seriously ill or dying from COVID-19.

- Everyone ages 5 years and older should get one booster at least five months after completing their COVID-19 primary series (at least two months for persons who received the J&J vaccine as their primary vaccine)
- Adults 50 years of age and older and some people 12 and older who are moderately or severely immunocompromised should receive a second booster dose at least 4 months after their first booster.

Exemption to vaccination for students may be granted for religious reasons through Student Health or medical reasons through Student Accessibility Services or Accommodate on MyEOL. A vaccination exemption does not exempt you from required surveillance testing. Students may submit request for religious exemptions and request medical exemptions.

**Reporting COVID-19**

While COVID-19 remains a public health threat, it is imperative that NCCU be notified of all faculty, staff, and students who experience COVID-like symptoms, have tested positive for COVID-19, or have been identified as a close contact.

Notification can be made online using the NCCU [COVID-19 Self Report Portal](#) which can also be found in the myEOL banner. This allows NCCU to make notifications to anyone who may be at risk of exposure.

**Exposure and Isolation**
All NCCU students and employees must report all positive test results, symptoms, or exposures using the NCCU COVID-19 Self Report Portal. Once this form is submitted, they will receive email instructions through the Veoci system regarding isolation and exposure protocols.

People with COVID-19 should isolate for 5 days and if they are asymptomatic or their symptoms are resolving (without fever for 24 hours), follow that by 5 days of wearing a mask when around others to minimize the risk of infecting people they encounter. Residential students will be isolated on campus by the COVID-19 management team. Commuter students and employees should isolate at home.

If you are exposed to COVID-19, you must wear a high-quality mask in public for 10 days and test on day 5. Rapid tests are readily available for students and employees and persons should be sure to have tests at home prior to the time they may need them.

**Monkeypox**
On August 4, 2022 the United States declared the current monkeypox outbreak to be a public health emergency. Monkeypox is a relatively rare disease typically infecting persons in West and Central Africa. Prior to this current outbreak, most cases in the U.S. were travel associated. However, monkeypox outbreaks are currently occurring in countries including the U.S. that don’t normally see these type of infections.

While the data indicate that this current outbreak is primarily affecting men who have sex with men (MSM), it is critical to remember that anyone can get monkeypox.

Spread and Prevention

<table>
<thead>
<tr>
<th>Mode of transmission</th>
<th>Prevention</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direct contact with the infectious rash, scabs, or body fluid</td>
<td>Avoid close, skin-to-skin contact with anyone who has a rash that looks like lesions typical of monkeypox. Practice good hand hygiene – especially before eating or touching your face and after you use the bathroom.</td>
</tr>
<tr>
<td>Respiratory droplets passed during prolonged, face-to-face or intimate contact</td>
<td>Anyone who is experiencing symptoms or has a new or unexplained rash should isolate, refrain from close contact, and see a healthcare provider.</td>
</tr>
</tbody>
</table>

While information about monkeypox transmission during this current outbreak is still emerging, there are some important things to remember about your risk:

- There is little risk of aerosol transmission resulting from casual contact
- Person-to-person transmission primarily occurs through direct contact with an open lesion or with a porous or soft material that has had contact with an open lesion (bedding, clothes, towels, etc.)
- There is no documented evidence of transmission to persons via non-porous surfaces. It is thought that a person with infectious lesions briefly
touching something does not leave enough virus on that surface to infect anyone else.

- It is unlikely that virus in scab material is easily released and dispersed into the air.
- Routine (daily) cleaning is sufficient even if a positive person was present in that space.
- Building Environmental Services group routinely uses cleaners and disinfectant products that effectively kill the virus in a very short time.

Infection

- Typically, flu like symptoms appear 7-14 days after exposure which may include fever, exhaustion, chills, headache, muscle aches and swollen lymph nodes.
- Several days after the onset of fever a rash develops on the skin and/or mucosal surfaces.
  - During the current outbreak, a rash is often the first symptom of infection.
- As the infection resolves, scabs form and fall off. Only after scabs have fallen off, is the person considered non-contagious – generally 2-4 weeks.

Vaccination

Vaccination after recent exposure may reduce the chance of getting monkeypox and can reduce symptom severity if you do get monkeypox. Vaccines are available through local health departments for those who meet criteria set forth by NC DHHS.

Those interested in receiving the vaccine should contact their local health department to find out whether they are eligible and to schedule an appointment. Students can contact student health

Testing

Testing is widely available and encouraged if you have had close contact with someone who has been diagnosed with monkeypox, or if you have symptoms of monkeypox including unexplained bumps, sores, blisters, or pimples that look like monkeypox.
Students who have questions or experience any symptoms, should schedule a telehealth appointment with Student Health Services by calling 919-370-0901 or via Medicat via MyEOL. Students will be quarantined pending a negative test result.

Employees should go to their health care provider or a local health department to get tested and quarantine pending a negative test result.

**Campus Events and Gatherings**

Based on the community risk level and other local, regional and national guidelines it may be necessary to cancel or postpone all non-essential events may in order to best “Protect the Nest.” Further, requirements for gatherings and events, including those events scheduled by external persons, may change during a public health crisis.

**Academic Affairs**

The Division of Academic Affairs is committed to ensuring that neither instructional effectiveness nor the safety of our faculty, staff or students is compromised as a result of any public health crisis.

Decisions about instructional delivery mode are made by the department chair and dean in consultation with the faculty member scheduled to teach the course. Every course will continue to have a presence, including a course syllabus and related documents, in Blackboard, or in the case of the School of Law, a comparable e-learning platform.

Resources, training and support are available through the Office of e-Learning, Office of Faculty Professional Development, and the University of North Carolina System Office.

It is good practice for faculty to work with departments to ensure that hand sanitizer and disinfectant products are available in all classrooms for faculty and students to clean desks, podiums, chairs, and other high-touch areas before and after each use for use.

The Office of Student Accessibility Services notifies instructors, through formal correspondence, when students will not be present in class and helps arrange for online coursework. Instructors can also retrieve student accommodation letters through the Accommodate portal.
Instructors are prohibited from disclosing to their students or other employees any private health information they may receive from students or colleagues. NCCU has a well-defined, and well-practiced communication and notification system to ensure those who need to know are notified in a manner that protects, to the extent possible, confidentiality and ensures that information disclosed is factual, appropriate, and does not lead to unnecessary panic.

**Communication**

The Division of Academic Affairs has several modes of communication with new and continuing students (undergraduate, graduate, law and distance education students).

- **Strategic call and email campaigns, text messages and virtual webinars are deployed via WebEx, Jabber, Admit Hub and Zoom.**
- **Weekly enrollment webinars and advising sessions provide continuing and admitted students and parents a means to stay abreast and learn more about North Carolina Central University. These virtual sessions are centered around enrollment, financial aid, registration, new student orientation, residential life, and student engagement. Each college, division and department has its own communication plan as well.**
- **Alert notification in the myEOL intranet portal for students to confirm they have read and understood all communication regarding the return to campus for Fall 2022.**

**International Students and Study Abroad Programs**

All international students will follow the rules and regulations for international students prescribed by: (1) the Department of Homeland Security's Student Exchange Visitor Program (SEVP) for international students and (2) the rules and regulations/provisions of the University.

The university encourages international students to consider COVID-19 vaccination wherever they are (ideally completing a series, if needed). NCCU is currently accepting vaccines that are [authorized or approved in the United States by the FDA](https://www.fda.gov/), or those [authorized by the World Health Organization](https://www.who.int/). Vaccines that are not FDA-authorized/approved or WHO-listed will not be accepted as a valid vaccine for any purpose.

**New International Students**
• The incoming international students will follow the instructions they receive to apply for the student visa.
• Once the student receives the visa, the student will travel to the U.S. and report to campus for check-in and orientation by the Office of International Affairs (OIA) and New Student and Family Programs as applicable for undergraduate students.
• The student will then move into pre-arranged housing on or off campus.
• From that point on, the student will be monitored by OIA in matters relating to the rules and regulations of their visa status/immigration and by their academic advisors/departments in matters relating to their academic/student life.

Returning International Students

• OIA will continue to monitor international students and contact them with information they need to know or be reminded of—for example, reporting address changes to OIA, health insurance enrollment, sessions for Optional Practical Training (OPT) and Curricular Practical Training (CPT), and updates from SEVP.

Study Abroad

In keeping with North Carolina Central University’s current international travel policy, study abroad will be approved on a case-by-case basis by the Chancellor. Information sessions for students are available by contacting oia@nccu.edu.

Student Affairs

Student Health

In addition to providing critical basic healthcare services to NCCU students, additional services are available through Student Health Services to protect students during public health crises.

All students are asked to complete an electronic medical health form, to help identify those who may be immune compromised in a manner that may put them at increased risk for severe illness.

Student Health Services will continue to provide regular health services with certain modifications, including:
• Initial nurse triage via telephone for students seeking medical care.
• Contact-less check-in.
• Telehealth visits for evaluation of students who may be infectious
• Separate clinic for Wellness, Women’s Health, and Immunization programs.

Student Union and Student Center Facilities

Considerations to decrease the risk of exposure within the Student Union and Student Center:

• Touch-point cleaning of high-traffic areas, such as tables, chairs, common areas and door handles after every scheduled activity or every 30 minutes.
• Providing hand sanitizing stations at all entrances.
• Recommending the use of face coverings.
• Desk shields and hands-free door openers where feasible.
• Implementing limits on meeting room capacity.
• Guidelines and requirements for special event reservations.
• Game Center in Student Center
  • Use hand sanitizer prior to handling any equipment (i.e. cards, board games, etc.)
  • Pool sticks will be sanitized after each use
  • All stations will be disinfected before and after every reservation
  • Gaming stations will be organized to provide distance

Public Transportation/Eagle Shuttle

Persons who use public transportation including both the Eagle Shuttle and the Eagle After Dark Shuttle are encouraged to wear a mask to enter the bus, avoid touching surfaces with hands, and maintain distancing between passengers. All shuttle vehicles have hand sanitizer available for passengers.

Residential Life

The high-touch, highly interactive, densely populated living environment typical of residence halls presents an ideal setting for increasing the risk of disease transmission. To limit exposure, guidance has been taken from the CDC Guidance for Shared or Congregate Housing.

• Roommates and suitemates are considered a family unit.
• Students with documented pre-existing health conditions will be placed in
  single occupancy rooms.
• Increased frequency of cleaning in common areas.
• Hand sanitizer will be provided at all entrances and outside elevators.
• Personal hand sanitizer will be provided to all students.
• Surface disinfectant is being provided in all common areas and shared
  bathrooms.
• Frequent reminders of proper hand hygiene (verbally, posters, and videos),
  with hand sanitizer widely available in common areas and rooms.

Move-in

Residence Hall Move-in August 11-13, 2022 (First Day of Classes: August 15,
2022)

• Check for your assigned move-in time on the Fall Move In Site.
• Students must come during their designated time. Students who arrive
  outside of their designated time will not be permitted to check in and will
  be instructed to move out of the line.

Travel Policies

Due to the severity of COVID-19 conditions in some international destinations,
foreign travel remains restricted to travel determined essential for academic
research or university business. International travel must be approved by the
Chancellor following a favorable recommendation from the appropriate Vice
Chancellor or Provost. For athletic events, relevant guidance issued by the
NCAA and MEAC are considered.

Prior to planning any University-sponsored international travel, NCCU faculty,
staff and students are required to complete and submit the NCCU International
Travel Checklist.

Athletics

The health and safety of student-athletes, coaches, staff, recruits, donors and fans
continues to be a top priority for the Department of Athletics. Safety protocols
have been developed to implement best practices for athletic training and
competition. Guidance from medical experts and the National Association of
College Athletics (NCAA) was used the develop plans and protocols specific to
student-athlete well-being, including:
• Testing/screening guidelines for student-athletes, coaches, and staff;
• Social distancing requirements for all athletic training injury treatment and rehabilitation, strength and conditioning sessions, and meeting and practice areas;
• The use of personal protective equipment during practices, training, rehabilitation and competition;
• Sanitation requirements for locker rooms, training areas, weight rooms, media rooms, meeting spaces, practice and competition facilities, and all equipment/apparel;
• Quarantine or isolation and return to participation protocols;
• Prevention and education plans for student-athletes, coaches, staff, fans, donors and athletics business partners; and
• Game day operations to ensure safety of all constituents attending competitions.

These guidelines are designed to help prevent the spread of infection and will be executed, adjusted and strictly enforced in parallel to the University, local, state, NCAA, MEAC, CDC and other national governing body policies and orders.

Information Technology Services

During a public health crisis, IT plays a critical role in facilitating educational continuity.

• Equipment may be made available to faculty, staff and students to facilitate virtual or hybrid learning platforms.
• University computer repair and other services are available both remotely and through the service request process for drop off or in person.
• EagleApps located on myEOL allows users to access published NCCU applications.
• Personal computer repairs are available for students.
• Opportunities for training are conducted via established in person and recorded training videos.

Facility Management and Operations

Facilities Operations

Facilities Operations personnel are considered essential personnel and will continue to report to work during a public health crisis to make sure that building
systems continue to run in normal operation to prevent issues associated with stagnation and start-up.

Facilities Operations reviews and implements guidance on ways to improve ventilation in buildings based on ASHRAE Guidance for Building Operations During the COVID-19 Pandemic.

Building Environmental Services

NCCU Building Environmental Services teams clean academic and common residential spaces based on CDC guidelines for disinfection using EPA-approved disinfectants. This group plays an important role in protecting students, staff and faculty during a public health event.

Based on risk evaluation, if deeper space decontamination is necessary due to an infectious disease outbreak or event, BES will work with EHS to determine what level of disinfection is needed.

However, housekeeping alone cannot clean or disinfect behind each person so during a crisis sanitation is everyone’s job. Building occupants and other users are encouraged to disinfect office areas, especially high-touch surfaces, before and after use, including copiers, printers, computers, A/V and other electrical equipment, desks and tables, light switches, and doorknobs.

Residential students will be provided with disinfectant products for their rooms and in-suite restrooms. Always follow manufacturers’ instructions and recommendations for chemical disinfectant use.