

2024



UNIVERSITY

This official holiday schedule, adopted by the State Human Resources Commission, has been modified to meet North Carolina Central University's academic calendar and institutional operations.

HOLIDAY

OBSERVANCE

New Year's Day

January 1, 2024

(Monday)

Martin Luther King, Jr. Day

January 15

(Monday)

Good Friday/Spring Holiday**

March 29

(Friday)

Memorial Day

May 27

(Monday)

Independence Day

July 4

(Thursday)

Labor Day

September 2

(Monday)

Thanksgiving

November 28 and 29

(Thursday and Friday)

Christmas**

December 24, 25, and 26

(Tuesday, Wednesday, and Thursday)

Veterans Day (Observance)

December 27

(Friday)

Winter Break***

December 30 and 31

(Friday)

New Year's Day

January 1, 2025

(Wednesday)

*** SCHEDULE REMINDERS ***

Leave earning employees are required to use leave during the winter break. It is required that compensatory time is used prior to other leave first. If compensatory time is not available, the employee can use vacation or bonus leave to account for the absence. In some situations, operational needs may necessitate that employees' work during the winter break period. SHRA temporary employees will be paid for hours worked. For questions regarding this holiday schedule or leave accounting, please contact the Human Resources Consultant at 530-6108.

** PERSONAL OBSERVANCE LEAVE AND ACCOMMODATIONS FOR CULTURAL AND RELIGIOUS PRACTICES **

On June 6, 2022 Governor Cooper's Executive Order 262 granted 8 hours of personal observance leave to all eligible state employees. This was designated for employee use on any single shift or calendar day of personal significance, including but not limited to days of cultural or religious importance. We ask that you please consider the use of this leave that is included with the schedule above. Additionally, the diverse nature of the University workforce requires sensitivity to employee religious practices and beliefs that do not coincide with the holidays provided via this schedule. As a result, University policy allows employees to observe major holidays that are relevant to their customs or religious beliefs. Employees with a desire for an exchange accommodation for a major holiday are required to submit a request to their supervisor for review/response.

HOLIDAY SCHEDULE