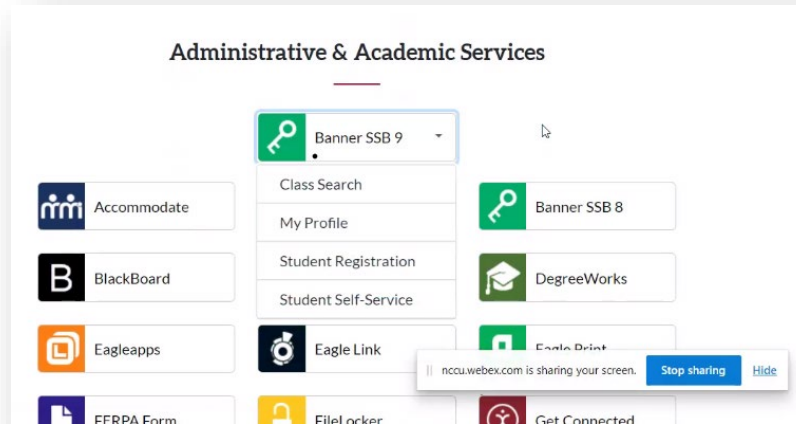
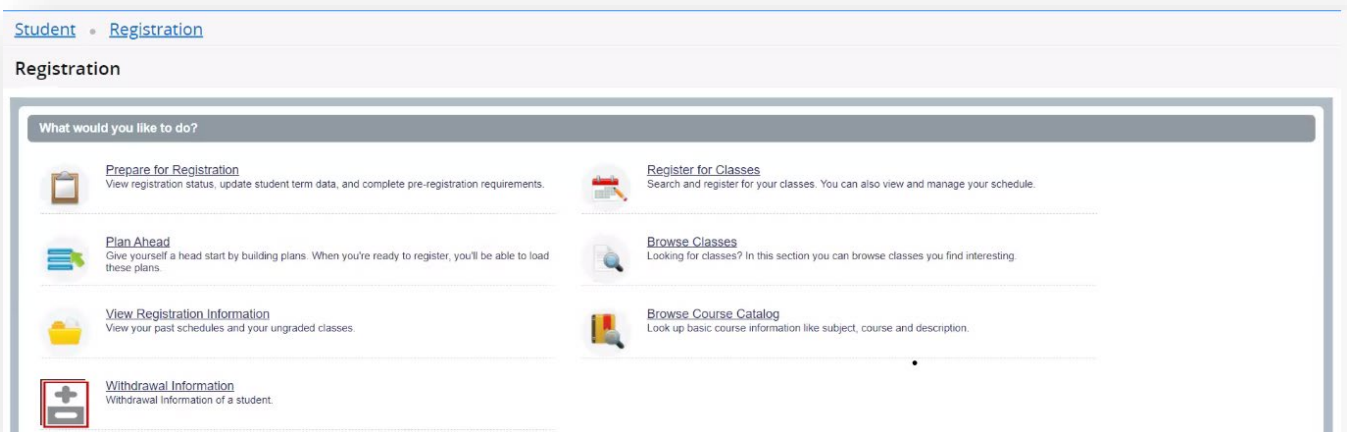


Student Registration Steps Using Banner SSB 9

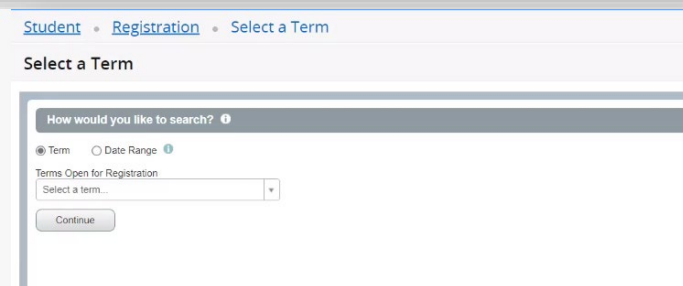
1. From the MyEOL Home page, select the dropdown arrow for Banner SSB 9 and then select student registration.



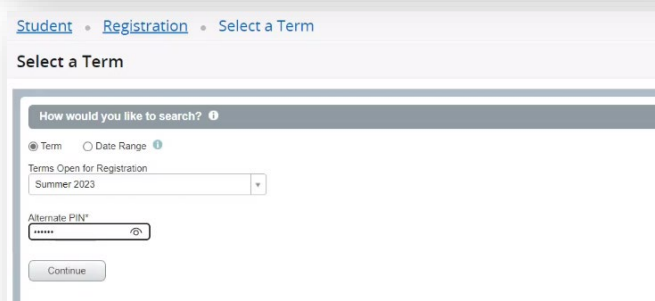
2. Select register for classes (this may prompt you to login again with your username and password before you see the screen below.)



3. Select the term and then press continue.



4. Enter your Alt Pin and then select continue.



- If you have already identified all of your course CRNs, select the option to enter CRNs. Enter your first CRN and then select add another CRN. This will bring up another CRN box and you can add your next CRN. You should do this for all courses in that semester (there should only be one CRN per box). Once you have entered all your CRNs Select

Student • Registration • Select a Term • Register for Classes

Register for Classes

Find Classes Enter CRNs Schedule and Options

Career Withdrawals
Withdrawal Credits Used : 0
Withdrawal Credits Remaining : 16

Enter Course Reference Numbers (CRNs) to Register
Term: Summer 2023

CRN:

[Add Another CRN](#) [Add to Summary](#)

Display or hide additional registration information using Ctrl + Alt + V. Use Ctrl + Alt + C to reset all panels.

Panels

“Add to Summary.”

OR

If you have not looked up your CRNs select the “Find Classes” option. Once there, enter the course subject and number then click on it when it appears in the dropdown box. You can do this for each course you are looking for or do it one by one. When you have all the courses you want to find, select “Search”.

Student • Registration • Select a Term • Register for Classes

Register for Classes

Find Classes Enter CRNs Schedule and Options

Career Withdrawals
Withdrawal Credits Used : 0
Withdrawal Credits Remaining : 16

Enter Your Search Criteria
Term: Summer 2023

Open Sections Only ☐

Subject and Course Number: You can add another

Subject:

Course Number:

Part Of Term:

Regular or Distance Learning:

Level:

Display or hide additional registration information using Ctrl + Alt + V. Use Ctrl + Alt + C to reset all panels.

Panels

- You will then select “Add” for the sections that you want.

Student • Registration • Select a Term • Register for Classes

Register for Classes

Find Classes Enter CRNs Schedule and Options

Search Results — 2 Classes
Term: Summer 2023 Subject and Course Number: BIOL1620 Biology [Search Again](#)

CRN	Subject	Course	Section	Title	Hours	Meeting Times	Campus	Status	Instructor	Attribute	Linked Sections	Add
32256	BIOL	1620	OL1	Human Anatomy & Ph... Lecture	4	S M T W T F S 09:00 AM - 12:30 PM T S M T W T F S 01:20 PM - 03:50 PM T	Dist...	24 of 25 seat...	Damodaran, Tiruoa...			Add
32642	BIOL	1620	OL2	Human Anatomy & Ph... Lecture	4	S M T W T F S 09:00 AM - 12:30 PM T S M T W T F S 01:20 PM - 03:50 PM T	Dist...	20 of 20 seat...	Damodaran, Tiruoa...			Add

Page 1 of 1 | 10 Per Page Records 2

7. When you click Add (regardless of which method you use), your screen should look like the image below. Once all of the classes you want have been added to the “Summary” section (it should say pending next to each class you added), you will select “Submit”.

Student • Registration • Select a Term • Register for Classes

Register for Classes

Find Classes Enter CRNs Schedule and Options

Search Results — 2 Classes
Term: Summer 2023 Subject and Course Number: BIOL1620 Biology

CRN	Subject	Course #	Section	Title	Hours	Meeting Times	Campus	Status	Instructor	Attribute	Linked Sections	Add
32256	BIOL	1620	OL1	Human Anatomy & Ph... Lecture	4	S M T W T F S 09:00 AM - 12:30 PM T S M T W T F S 01:20 PM - 03:50 PM T	Dist...	24 of 25 seat...	Damodaran Tirupa...			Add
32642	BIOL	1620	OL2	Human Anatomy & Ph... Lecture	4	S M T W T F S 09:00 AM - 12:30 PM T S M T W T F S 01:20 PM - 03:50 PM T	Dist...	20 of 20 seat...	Damodaran Tirupa...			Add

Page 1 of 1 | 10 Per Page Records: 2

Schedule Schedule Details

Class Schedule for Summer 2023

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6am							
7am							
8am							

Display or hide additional registration information using Ctrl + Alt + V. Use Ctrl + Alt + C to reset all panels.

Summary

Title	Details	Credi	CRN	Schedule Type	Status	Action
Human Anatomy & Phy...	BIOL 1620, ...	4	32256	Lecture	Pending	**Web Registered**

Total Hours | Registered: 0 | Billing: 0 | CEU: 0 | Min: 0 | Max: 0

Submit

8. Once you select Submit, it should then show registered in the Status section of the Summary section. It will also show your class schedule by day and time in the class schedule for the term and year box.

Student • Registration • Select a Term • Register for Classes

Save Successful

Register for Classes

Find Classes Enter CRNs Schedule and Options

Search Results — 2 Classes
Term: Summer 2023 Subject and Course Number: BIOL1620 Biology

CRN	Subject	Course #	Section	Title	Hours	Meeting Times	Campus	Status	Instructor	Attribute	Linked Sections	Add
32256	BIOL	1620	OL1	Human Anatomy & Ph... Lecture	4	S M T W T F S 09:00 AM - 12:30 PM T S M T W T F S 01:20 PM - 03:50 PM T	Dist...	24 of 25 seat...	Damodaran Tirupa...			Add
32642	BIOL	1620	OL2	Human Anatomy & Ph... Lecture	4	S M T W T F S 09:00 AM - 12:30 PM T S M T W T F S 01:20 PM - 03:50 PM T	Dist...	20 of 20 seat...	Damodaran Tirupa...			Add

Page 1 of 1 | 10 Per Page Records: 2

Schedule Schedule Details

Class Schedule for Summer 2023

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6am							
7am							
8am							

Display or hide additional registration information using Ctrl + Alt + V. Use Ctrl + Alt + C to reset all panels.

Summary

Title	Details	Credi	CRN	Schedule Type	Status	Action
Human Anatomy & Phy...	BIOL 1620, ...	4	32256	Lecture	Registered	None

Total Hours | Registered: 4 | Billing: 4 | CEU: 0 | Min: 0 | Max: 12

Submit