Student Registration Steps Using Banner SSB 9

1. From the MyEOL Home page, select the dropdown arrow for Banner SSB 9 and then select student registration.

	Banner SSB 9	L.	
	Class Search	0	
Accommodate	My Profile	Banner SSB 8	
BlackBoard	Student Registration	DegreeWorks	
	Student Self-Service		
Eagleapps	6 Eagle Link	Eagle Drint	_

2. Select register for classes (this may prompt you to login again with your username and password before you see the screen below.)

Student • Registration Registration	
What would you like to do?	
Prepare for Registration View registration status, update student term data, and complete pre-registration requirements.	Register for Classes Search and register for your classes. You can also view and manage your schedule.
Bive yourself a head start by building plans. When you're ready to register, you'll be able to load these plans.	Looking for classes? In this section you can browse classes you find interesting.
View Registration Information View your past schedules and your ungraded classes.	Browse Course Catalog Look up basic course information like subject, course and description.
Withdrawal Information Withdrawal Information of a student.	
3. Select the term and then press continue.	Student • Registration • Select a Term Select a Term • • Term • Date Range • Terms • Term • Continue • •
4. Enter your Alt Pin and the select continue.	Student • Registration • Select a Term Select a Term Form Obte Range • Term Obte Range • Term Obte Range • Summare PN* Continue

5. If you have already identified all of your course CRNs, select the option to enter CRNs. Enter your first CRN and then select add another CRN. This will bring up another CRN box and you can add your next CRN. You should do this for all courses in that semester (there should only be one CRN per box). Once you have entered all your CRNs Select

	Enter CRNs	Schedule and Options
	hdrawals	
ithdrawal Cr	edits Remaining :	16
nter Cou		e Numbers (CRNs) to Register
rm: Summer	2023	
)
+ Add A	nother CRN Ac	dd to Summary
		tion information using Ctrl + Alt + V. Use Ctrl + Alt + C to reset all panels.

"Add to Summary."

<u>OR</u>

If you have not looked up your CRNs select the "Find Classes" option. Once there, enter the course subject and number then click on it when it appears in the dropdown box. You can do this for each course you are looking for or do it one by one. When you have all the courses you want to find, select "Search".

ind Classes Enter CRNs Schedule	and Options	
Career Withdrawals		
Vithdrawal Credits Used : 0 Vithdrawal Credits Remaining : 16		
Enter Your Search Criteria 0 erm: Summer 2023		
Open Sections Only		
Subject and Course Number	BIOL1620	You can add another
Subject	BIOL1620 Biology	
Course Number		
Part Of Term		
Regular or Distance Learning		
Level		
	8	

6. You will then select "Add" for the sections that you want.

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earch F	tesults –	2 Classes		se Number: BIOL 1620 Biolo	уgy							Search Aç	gain
CRN	Subject	Coursiê N	Section	Title \$	Hours	Meeting Times	Campus	Status	Instructor	Attribute	Linked Sections	Add	₩.
32256	BIOL	1620	OL1	Human Anatomy & Ph Lecture	4	S M T W T F S 09:00 AM - 12:30 PM T S M T W T F S 01:20 PM - 03:50 PM T	Dist	24 of 25 seat	Damodaran, Tirupa			Add	de la
32642	BIOL	1620	OL2	Human Anatomy & Ph Lecture	4	S M T W T F S 09:00 AM - 12:30 PM T S M T W T F S 01:20 PM - 03:50 PM T	Dist	20 of 20 seat	Damodaran, Tirupa			Add)
11 4	Page 1 o	f 1 🕨 🕅	10 ~	Per Page								Reco	rds: 2

7. When you click Add (regardless of which method you use), your screen should look like the image below. Once all of the classes you want have been added to the "Summary" section (it should say pending next to each class you added), you will select "Submit".

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		- 2 Classes Subject	and Cour:	se Number: BIC	DL1620 Biolo	ду														Sea	arch Aga	ain	-
CRN		Coursê N	Section	Title	٥	Hours	Meeting T	limes			Campus	Status	Instrue	ctor	Attr	ibute		L	inked Section	ns /	\dd	₩.	
32256	BIOL	1620	OL1	Human Anato Lecture	omy & Ph	4	SMT SMT	WTFS0 WTFS0	9:00 AM - 12:30 1:20 PM - 03:50	PM T) PM T)	Dist	24 of 25 seat	Damo	daran. Tirupa						1	Add J	,	
32642	BIOL	1620	OL2	Human Anato Lecture	my & Ph	4	SMT	WTFS0	9:00 AM - 12:30 1:20 PM - 03:50	PM T) PM T)	Dist	20 of 20 seat	Damo	daran, Tirupa						(Add		
16 3	Page 1	of 1 🕒	10 🗸	Per Page																	Record	ds: 2	-
Schedule	i II s	Schedule De	tails									Summary									Tuit	tion and	Fees
s Sched	ule for Sum											Title		Details	Cred	CRN	Schedule Type	Status		Action			*
am	Sunday	Mor	nday	Tuesday	Wednesd	ay Th	ursday	Friday	Satur	day	• 1	Human Anatomy & P	hy	BIOL 1620,	4	32256	Lecture	Pending	1	**Web Reg	gistered*	• •	
am											m												
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8. Once you select Submit, it should then show registered in the Status section of the Summary section. It will also show your class schedule by day and time in the class schedule for the term and year box.

		ter CRNs	Sche	dule and Options												
	esults — Imer 2023		and Cours	e Number: BIOL1620 E	Biology									Searcl	ı Again	
CRN	Subjeet	Coursê N	Section	Title	Hours	s Meeting Times		Campus	Status	Instructor	Attribute		Linked Sectio	ns Add	‡ .	
2256	BIOL	1620	OL1	Human Anatomy & Ph Lecture	4	SMTWTFS09:00 AM SMTWTFS01:20 PM	I - 12:30 PM T) I - 03:50 PM T)	Dist	24 of 25 seat	Damodaran. Tirupa						
2642	BIOL	1620	OL2	Human Anatomy & Ph Lecture	4	S M T W T F S 09:00 AM S M T W T F S 01:20 PM	I - 12:30 PM T) I - 03:50 PM T)	Dist	20 of 20 seat	Damodaran, Tirupa					id)	
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Schedule s Schedu	le for Sum							1	Title	Details	Credi CRN	Schedule Type	Status	Action		-
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