



**NORTH CAROLINA
CENTRAL UNIVERSITY**

VIRTUAL OPEN HOUSE

School of Graduate Studies Virtual Open House Pamphlet

Tuesday, February 3, 2026

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Graduate Admissions & Department Contacts

College / School	Admissions Email	Admissions Phone
School of Graduate Studies	gradadmissions@ncu.edu	(919) 530-7396
School of Business	business@ncu.edu	Contact Graduate Studies (919) 530-7396
School of Education	soe@ncu.edu	Contact Graduate Studies (919) 530-7396
School of Law	law_admissions@ncu.edu	Contact Graduate Studies (919) 530-7396
School of Library & Information Sciences	slis@ncu.edu	Contact Graduate Studies (919) 530-7396
College of Health & Sciences	chs@ncu.edu	Contact Graduate Studies (919) 530-7396
College of Arts, Social Sciences & Humanities	cassh@ncu.edu	Contact Graduate Studies (919) 530-7396



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Graduate Admissions

Graduate Application Tips

Applying to graduate school is a **major step toward your future**. At NCCU, we encourage you to **prepare thoughtfully**.



Explore Programs: Review your program's curriculum, faculty expertise, and career outcomes to ensure you have the best match.



Submit Purposeful Materials: Tailor your statement of purpose to your specific program. Explain why you are choosing NCCU to pursue graduate education.



Articulate Your Goals: Describe your motivations and how NCCU will help you reach your long-term professional goals.



Select Strong Recommenders: Choose faculty or supervisors who know your work.

- **Pro Tip:** Give your recommenders 3-4 weeks' notice to prepare the recommendation. Also, be sure to provide them a copy of your Resume/CV and statement of purpose.



Prepare a Professional CV: Highlight your research, leadership, and professional skills using clear formatting.



Plan Ahead: Start your preparation to pursue graduate school 4-6 months in advance.



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Graduate Admissions

Graduate Application Best Practices

Recommended Practices (The DO's)

- ✓ Follow all program-specific instructions precisely.
- ✓ Use clear, professional language in all documents.
- ✓ Address specific program prompts in your Statement of Purpose.
- ✓ Complete required testing (GRE, etc.) well ahead of deadlines.
- ✓ Submit all materials before the stated deadline.

Practices to Avoid (The DON'Ts)

- X Submitting generic or reused application materials.
- X Listing family members or personal friends as recommenders.
- X Missing deadlines or ignoring follow-up emails from admissions.
- X Submitting unproofread or incomplete documents.
- X Waiting until the last minute to request recommendations.



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Graduate Admissions

Graduate Applicant Checklist

Before You Apply

- Research NCCU graduate programs and their requirements.
- Confirm application deadlines for your term.
- Identify two-three appropriate recommenders.
- Draft your statement of purpose and update your CV.

Submitting Your Application

- Complete the online application at gradapply.nccu.edu.
- Request official transcripts.
- Upload your statement of purpose and CV.
- Confirm your letters of recommendation have been sent.
- Submit GRE/Test scores (if applicable).

After You Apply

- Monitor your application portal and email daily.
- Respond to requests for additional info immediately.
- Prepare for enrollment, registration, and orientation.



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Graduate Admissions

International Graduate Student Guidance

NCCU welcomes global scholars. **Start your process early** to ensure a smooth transition.

- **Requirements:** You must submit a complete application, credential evaluations for all institutions, and the application fee.
- **English Proficiency:** If English is not your first language or if you did not attend an English speaking university, you must submit official English- proficiency scores (TOEFL, IELTS, Duolingo, etc.).
- **Transcripts:** Degrees earned outside the U.S. require a course-by-course evaluation from an approved service.
- **Visa Process:** Visa Process: Once admitted, and after all documentation has been submitted, NCCU Office of International Affairs will issue a Form I-20. This is required to apply for your F-1 student visa.

International Student Checklist

- [] Schedule English proficiency tests (TOEFL/IELTS).
- [] Request a course-by-course credential evaluation.
- [] Submit the online application and non-refundable fee.
- [] After Admission: Submit financial documentation (FSCOE, Bank Statements, Affidavits of Support, Passport copy, etc.)
- [] Pay SEVIS fee and schedule your visa appointment.



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Graduate Admissions

Graduate School Resource Page

This page provides quick access to important links and information to support prospective graduate students as they explore our programs, prepare application materials, and plan their next steps.

Graduate Program Information

- [Graduate Programs Overview](#)
- [School of Graduate Studies \(SGS\)](#)
- [Deadline Search](#)

Funding & Financial Support

- [Financial Assistance](#)
- [Scholarships and Student Aid](#)

International Student Resources

- [Graduate Studies International Applicants](#)
- [The Office of International Affairs](#)
- [International Student and Scholar Services](#)

Application Links

Graduate Application Portal

- [Apply Here!](#)

Scan the QR Code to Access our Virtual Campus Tour!





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Graduate Admissions

Contact Information



School of Graduate Studies

123 Taylor Education Building

1801 Fayetteville Street

Durham, NC 27707

Admissions Email: gradadmissions@nccu.edu

Admissions Phone Number: (919) 530-7396

Apply Online: gradapply.nccu.edu

This pamphlet was made for the 2026 NCCU Virtual Open House.