

Getting Started with Technology



NCCentral
UNIVERSITY

Information Technology
Services



Student Technology Checklist

Be sure to complete the following items.

Your NCCU Account

- ☐ Log in to your **NCCU email account**.
- ☐ Log in to **myEOL** and become familiar with the portal.
- ☐ Register for **Self-Service Password Reset (SSPR)**.
- ☐ Update your phone number and contact information in **Banner Self-Service**.

Learning Tools

- ☐ Log in to **Canvas**.
- ☐ Verify that all of your courses appear in Canvas.
- ☐ Explore your course dashboard and notification settings.

Stay Connected

- ☐ Access your **NCCU student email**.
- ☐ Download the **myEOL Mobile App**.
- ☐ Register for **RAVE Emergency Alerts**.
- ☐ Follow **NCCU Information Technology Services (ITS)** for technology announcements and system updates.

Connect Your Devices

- ☐ Connect your laptop, tablet, and phone to the **EAGLE-SOAR** Wi-Fi network.
- ☐ Verify that your devices automatically reconnect to the campus network.

Prepare Your Technology

- ☐ Confirm your computer meets NCCU's recommended specifications.
- ☐ If needed, explore discounted student computer purchasing options.
- ☐ Know where the campus computer labs are located.
- ☐ Learn about the Laptop Loan and Chromebook Loan programs if you need a device.

Install Software

- ☐ Visit the **NCCU Software Repository**.
- ☐ Install **Microsoft 365** on your computer.
- ☐ Sign in to Microsoft 365 using your NCCU credentials.
- ☐ Set up **OneDrive** to back up your important files.

Student Printing

- ☐ Learn how to submit a print job using **PaperCut**.
- ☐ Locate the nearest campus printing station.
- ☐ Print a test document before your first assignment is due.

Know Where to Get Help

- ☐ Visit the **Eagle Technical Center (ETC)** in the **James E. Shepard Memorial Library**.
- ☐ Save the **Eagle Technical Assistance Center (ETAC)** contact information.
- ☐ Bookmark the **ITS Knowledge Base** for technology help articles.

Explore Additional Opportunities

- ☐ Visit the **ITS Makerspace** and learn about available technology resources.
- ☐ Explore **ITS Student Employment Opportunities** if you're interested in working on campus.

Eagle Tech Ready!

Before your first week of classes, make sure you can answer YES to these questions:

- ☒ I can log in to **myEOL**.
- ☒ I can access **Canvas**.
- ☒ I can access my NCCU email.
- ☒ My password recovery is set up.
- ☒ My phone number is current.
- ☒ I'm connected to **EAGLE-SOAR** Wi-Fi.
- ☒ **Microsoft 365** is installed.
- ☒ I know how to print on campus.
- ☒ I know where to get technology help.
- ☒ I'm ready for my first day at NCCU!

