



IBC Meeting Minutes - June 19, 2026

Location: Teams
Scheduled 9:00AM-10:30AM

Attendance

IBC Members Present

- Ms. Audrey Adcock (IBC Member)
- Ms. Ginger Smith (IBC Chair)
- Dr. Lindsey Costantini (IBC Member)
- Dr. Vijay Sivaraman (IBC Member)
- Mr. Michael Galloway (IBC Member)
- Ms. Donna Coleman (Local Non-Affiliated IBC Member)
- Dr. Rob Onyenwoke (IBC Member)

Members Absent

- Dr. Ricardo Richardson (IBC Member)
- Dr. Undi Hoffler (IBC Member)
- Dr. Patricia Basta (Local Non-Affiliated IBC Member)

Open Session

1) Call to Order

- a. Meeting called to order at 9:01AM
- b. Quorum
 - i. 7 members present, 3 members absent
 - ii. The IBC has 10 members and 6 are required to be present to conduct business (at least 2 members of Faculty)

2) Review Minutes from Previous Meeting

- a. Minutes from the previous IBC meeting held on May 15, 2026 were reviewed. Motion made to approve the minutes as written



- b. 7 For / 0 Against / 0 Abstained

3) New announcements/updates were provided to IBC members:

- a. New IBC Website is live at <https://www.nccu.edu/administration/business-finance/ehs/ibc>
- b. Members were reminded to submit their NIH Biosketches to Michael
- c. All IBC members are required to complete the **CITI training** every 3 years.

4) IBC Registrations Approved

- a. The Chair reported that no IBC applications had been approved internally or by committee

5) IBC Registrations Reviewed & Discussed

- a. Dr. Catherine Key's IBC registration was discussed - Motion made to approve the registration on the condition that requested changes noted in the reviewer comments document are made
- b. Dr. Liju Yang's 3 yr renewal registration was received. It was reported to the committee that renewals could be reviewed internally by the Chair and EHS and if no major revisions were required, could be registered without committee approval, provided it is noted as such on the next Agenda and meeting minutes.
- c. No other registrations were received. Mike will reach out to the others requesting updates.

6) Next Meeting: Friday, July 17, 2026, at 9:00 AM (virtual)

7) Adjournment

- a. Meeting was adjourned at 10:03 AM