NC Central University
Institutional Biosafety Committee

# Meeting Minutes

**IBC Meeting Minutes - Sep 25, 2026**

Location: Teams
Scheduled 9:00AM-10:30AM

## Attendance

### IBC Members Present

- Ms. Audrey Adcock (IBC Member)
- Ms. Ginger Smith (IBC Chair)
- Dr. Lindsey Costantini (IBC Member)
- Dr. Vijay Sivaraman (IBC Member)
- Mr. Michael Galloway (IBC Member)
- Dr. Ricardo Richardson (IBC Member)
- Dr. Rob Onyenwoke (IBC Member)

### Members Absent

- Ms. Donna Coleman (Local Non-Affiliated IBC Member)
- Dr. Undi Hoffler (IBC Member)
- Dr. Patricia Basta (Local Non-Affiliated IBC Member)

## Open Session

- **Call to Order**
    - Meeting called to order at 9:07AM
    - Quorum
        i. 7 members present, 3 members absent
        ii. The IBC has 10 members and 6 are required to be present to conduct business (at least 2 members of Faculty)

- **Review Minutes from Previous Meeting**

- Minutes from the previous IBC meeting held on July 17, 2026 were reviewed. Motion made to approve the minutes as written
- 7 For / 0 Against / 0 Abstained

- **New announcements/updates were provided to IBC members:**
  - The Chair announced that a two-notice compliance escalation procedure has been put in place. Researchers will be required to submit revisions within 15 days; if the revised form is not received within 15 days, the PI will be given an "action notice" in which they are reminded to submit their revised forms within 7 days; if the revised form is not received within 7 days following the action notice, they will be given a "final notice" which is copied to their supervisors (PI's notices are copied to the Chair and Chair's notices are copied to the Dean, Dr. Hoffler, and Dr. Raway).
  - The Chair announced that Dr. Chloe Josefson is interested in joining the committee and the committee members agreed that she would be an asset to the committee. The Chair will send an appointment letter and Mike will have to file an amended report with the NIH OSP.
  - Mike gave an update on the NIH OSP report that he submitted; Audrey wrote a letter addressing their concerns for having Dr. Basta and Ms. Coleman on our committee. Mike will talk to Dr. Hoffler about submitting the letter to NIH.

- **IBC Registrations Approved**
  - The Chair reported that Dr. Lindsey Costantini's 3 yr renewal application was approved 8/18/26 and Dr. Chloe Josefson's new application was approved 9/24/26

- **Outstanding IBC Registrations**
  - The Chair shared a list of outstanding IBC registrations and the internal tracking form
    i. Dr. Catherine Key
       1. **Approved by committee** pending changes which have still not been submitted; final notice sent
    ii. Dr. Gordon Ibeanu
       1. **Pre-review** request for changes sent on 8/10/26, but revised form still not returned; final notice sent
    iii. Dr. Andy Li
       1. **Pre-review** request for changes sent on 7/7/26, but revised form still not returned; final notice sent

iv. Dr. Nicole Velmeshev
1. **Pre-review** request for changes sent, revised form due 9/25/26

- **New Applications Received**
  - Dr. Qing Cheng – "Investigating APOE4 and Nicotinic Receptor Function in Alzheimer's Disease"; 3 year renewal application
  - Dr. Deepak Kumar - " Impact of Environmental Toxins on Development and Aging"
  - Dr. Delores Grant - "Enhancing Biomedical Engineering, Imaging, and Technology Acceleration (BEITA) at North Carolina Central University"; & "3D bioprinting of Liver Tissue as Model Hepatocellular Carcinoma"

- **IBC Registrations Reviewed & Discussed**

a. Dr. Alex Marshall's IBC registration was discussed - Motion made to approve the registration on the condition that requested changes noted in the reviewer comments document are made

- **Next Meeting:** Friday, October 16, 2026 at 9:00 AM (virtual)

- **Adjournment**
  - Meeting was adjourned at 10:16 AM